



SIKKIM IFFCO ORGANICS LIMITED

IFFCO Sadan, C-1, District Centre, Saket Place, New Delhi-110017

CIN : U15490DL2018PLC331928

NOTICE

Notice is hereby given that 3rd Annual General Meeting of the members of Sikkim IFFCO Organics Ltd will be held on Wednesday, 29th day of September, 2021 at 11.00 Hours at the Registered Office of the Company situated at IFFCO Sadan, C-1, District Centre, Saket Place, New Delhi-110017 to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Financial Statements for the year ended March 31, 2021 comprising of Balance Sheet, Statement of Profit & Loss and Cash Flow Statement for the year ended March 31, 2021 and Notes forming part of the Financial Statements together with the report of the Directors and the Auditors thereon.
2. To consider and if thought fit to pass, with or without modification following resolution as Ordinary resolution:

“**RESOLVED THAT** Dr. Sundaram Anbalagan (DIN 07968152) be and is hereby appointed as Director of the Company liable to retire by rotation.”

**By order of the Board of Directors
For Sikkim IFFCO Organics Limited**

**(Manish-Gupta)
Managing Director
DIN: - 01335184**

**Address:- B-19, Anand Vihar,
Delhi-110092, India**

Date: 08/09/2021
Place: New Delhi



NOTES:

1. In view of the ongoing COVID-19 pandemic, the Ministry of Corporate Affairs (MCA) vide its General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No. 20/2020 dated May 5, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020 and Circular no. 02/2021 dated January 13, 2021 (collectively "MCA Circulars"), have permitted companies to conduct AGM through Video Conferencing "VC" or other audio visual means, subject to compliance of various conditions mentioned therein. In compliance with the aforesaid MCA Circulars and the applicable provisions of Companies Act, 2013 and rules made thereunder the 3rd AGM of the Company can be attended through Video Conferencing.
2. Members may sent any question related to the resolution set-out in this notice at info@sikkimiffco.com.
3. The facility for joining the meeting shall be kept open 15 minutes before the time scheduled to start the meeting and shall be closed after expiry of 15 minutes after such scheduled time or when all members and directors of the Company and other person as required to attend this meeting present, whichever is earlier.
4. Hon'ble Governor and Corporate Members may authorise their representatives to participate and vote in the Meeting in terms of Section 112 and 113 of the Companies Act, 2013 respectively. They are requested to send an authorisation or certified copy of the Board Resolution authorising such representative to attend and vote on their behalf at the Meeting at info@sikkimiffco.com.
5. Unless a poll is demanded all resolution stated in this notice shall be passed by show of hands. In case poll is demanded in accordance with section 109 of Companies Act, 2013, members shall send their vote at info@sikkimiffco.com.



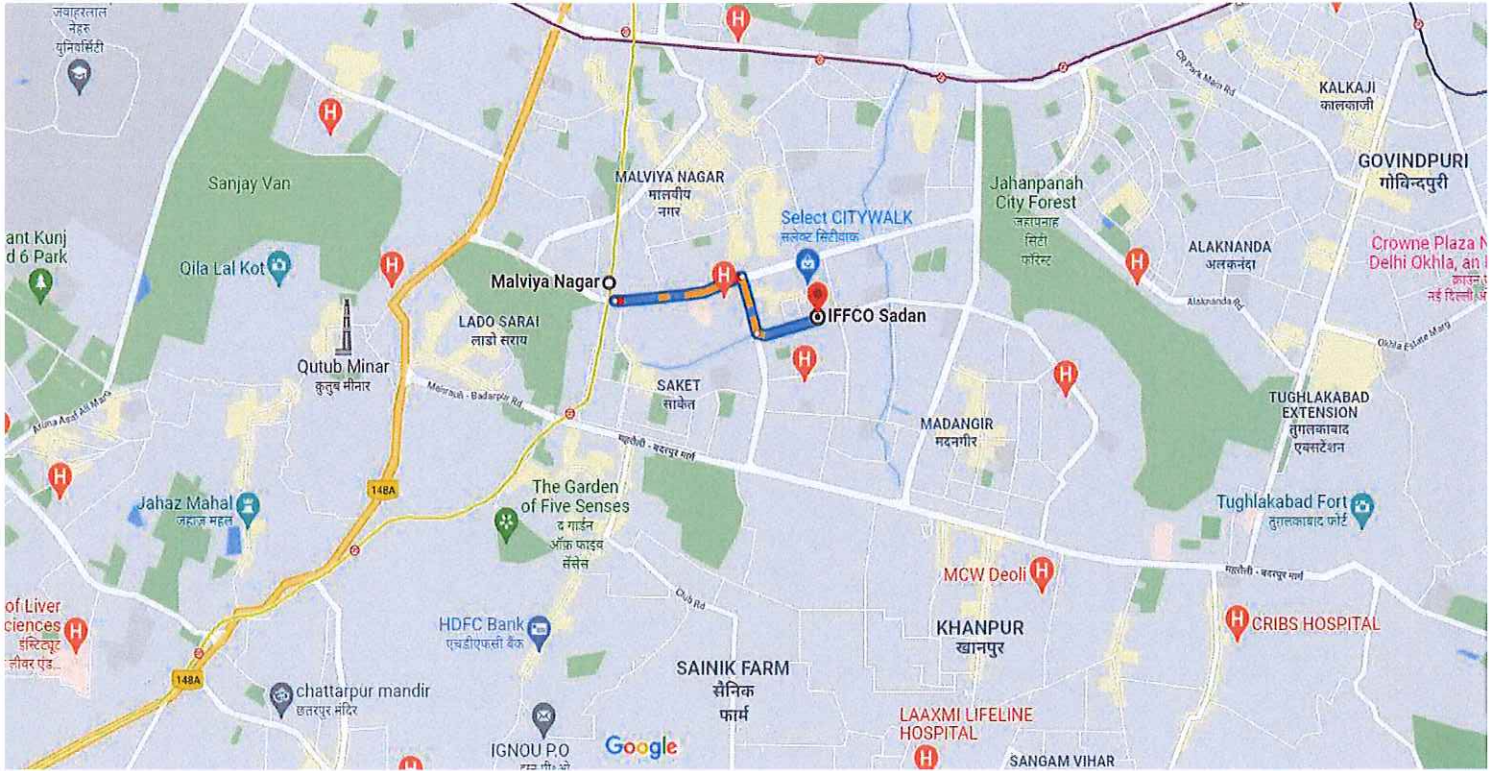
6. A Member entitled to attend and vote at the Annual General Meeting (“Meeting/ AGM”) is entitled to appoint a Proxy to attend and vote on a poll instead of himself/herself and the proxy need not be a member of the Company. The Proxy do not have the option to attend the meeting through VC or OAVM.
7. A Person can act as a Proxy on behalf of Members not exceeding 50 and holding in the aggregate not more than 10 percent of the total Share Capital of the Company. However, a Member holding more than 10% of the total Share Capital of the Company carrying voting rights may appoint a single person as Proxy and such person shall not act as Proxy for any other person or Member.
8. The instrument appointing Proxy in order to be valid and effective should be lodged/deposited with the Company at its Registered Office atleast 48 (Forty Eight) Hours before the commencement of the AGM.
9. The Statutory Registers and other records under the Companies Act, 2013 and rules made thereunder, will be available for inspection by Members at the venue of AGM and by Virtual means.
10. Details of the appointee Director(s) pursuant to the Secretarial Standard – 2 (Secretarial Standard on General Meeting) forms part of this Notice.
11. Route map including prominent Landmark forms part of this Notice.



Details of the appointee Director(s) pursuant to the Secretarial Standard – 2 (Secretarial Standard on General Meeting) is as follows:

Name	Dr. Sundaram Anbalagan
Director Identification Number (DIN)	07968152
Date of Birth	13/10/1973
Date of First Appointment	04/04/2018
Qualification	Mr. Anbalagan has a Ph.D. in Genetics from Indian Agricultural Research Institute, Delhi.
Experience	Dr. S. Anbalagan, IFS, is Chief Executive Officer, Sikkim Organic Farming Development Agency (SOFDA), under Horticulture & Cash Crops Development Department, Government of Sikkim. He oversees the execution & implementation of framework & policies of organic farming and is responsible for making farming profitable, sustainable and environment friendly in the State. He has held various responsible positions in Government Departments.
Number of Shares held	One Share as the Registered Owner on behalf of Government of Sikkim.
Details of Last Remuneration drawn	NA
Details of Remuneration proposed to be paid	NA
Relationship with other Directors/Key Managerial Personnel (if any)	NA
The Number of Meeting of the Board attended during the Financial year 20-21	6
Other Directorship	Nil

Route Map: -



Sikkim IFFCO Organics Limited
 Regd Office: IFFCO Sadan, C-1, District Centre,
 Saket Place, New Delhi South West Delhi DL 110017 IN
 CIN: U15490DL2018PLC331928

Sr. No.....

ATTENDANCE SLIP

3rd ANNUAL GENERAL MEETING – Wednesday, September 29, 2021 AT 11:00 AM.

Folio No.	
No. of Share(s)	

I/We certify that I/We am/are registered shareholder/proxy of the Company.

I/We hereby record my/our presence at the Annual General Meeting of the Company on Wednesday, September 29, 2021 at 11:00 AM at IFFCO Sadan, C-1, District Centre, Saket Place, New Delhi South West Delhi DL 110017 IN.

Signature

Note: Please complete this and hand it over at the entrance of the hall.

No Gift / Gift Coupon / Refreshment Coupon will be distributed at the Meeting

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 Saket Place, New Delhi South West Delhi DL 110017 IN
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PROXY FORM

Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014
 [Proxies are not allowed to attend the Meeting through VC]

3rd ANNUAL GENERAL MEETING –Wednesday, September 29, 2021 AT 11:00 AM.

Name of the member(s): Registered address:		e-mail Id: Folio No.	
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I/We being the member(s) holding..... shares hereby appoint:

- (1) Name Address e-mail ID or falling him;
- (2) Name Address e-mail ID or falling him;
- (3) Name Address e-mail ID or falling him;

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 3rd Annual General Meeting of the Company, to be held on Wednesday, September 29, 2021 at 11:00 AM at IFFCO Sadan, C-1, District Centre, Saket Place, New Delhi South West Delhi DL 110017 IN and at any adjournment thereof in respect of such resolutions as are indicated below:

Resl No.	Resolution	For *	Against*
1.	To receive, consider and adopt the Financial Statements for the year ended March 31, 2021 comprising of Balance Sheet, Statement of Profit & Loss and Cash Flow Statement for the year ended March 31, 2021 and Notes forming part of the Financial Statements together with the report of the Directors and the Auditors thereon.		
2.	Re-appointment of Dr. S. Anbalagan, who retires by rotation		

signed this day of 2021

Signature

Affix one
Rupee
Revenue
stamp

Signature of proxy holder(s)

Notes:

- (1) This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not later than 48 hours before the meeting.
- (2) A Proxy need not be a member of the Company.
- (3) A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- (4) *This is only optional. Please put 'X' or '✓' in the appropriate column against the resolutions indicated in the Box. If you leave 'For/ or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she deems appropriate.
- (5) Appointing a proxy does not prevent a member from attending the meeting in person if he so desire.
- (6) In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be mentioned.